

Date

Fund Transfer Request

INSTRUCTIONS:

1. KSUF-8 should be used anytime you are requesting that monies be transferred from one fund to another fund.
2. Signature authority is required from the person authorized to expend monies from the fund being transferred FROM.
3. The "transfer from fund#" information will automatically fill-in the Signature Authority section.

TRANSFER FROM FUND #

Fund # (required)	Fund Name (required)	Transfer amount
<input type="text"/>	<input type="text"/>	<input type="text"/>

REASON FOR TRANSFER

TRANSFER TO FUND #(s)

Fund # (required)	Fund Name (required)	Transfer amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

NET must equal ZERO

SIGNATURE AUTHORITY

Name and Title for person with Signature Authority

SIGNATURE

CONTACT INFORMATION

Name:

Dept:

PH Number