KSU Foundation
K-State Scholarship Network
Applicant Centered Awarding

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KANSAS STATE UNIVERSITY
FOUNDATION

BOLDLY *ADVANCING* **K-STATE** *FAMILY*

Applicant centered awarding will help scholarship administrators award Putnam recipients quickly & easily.
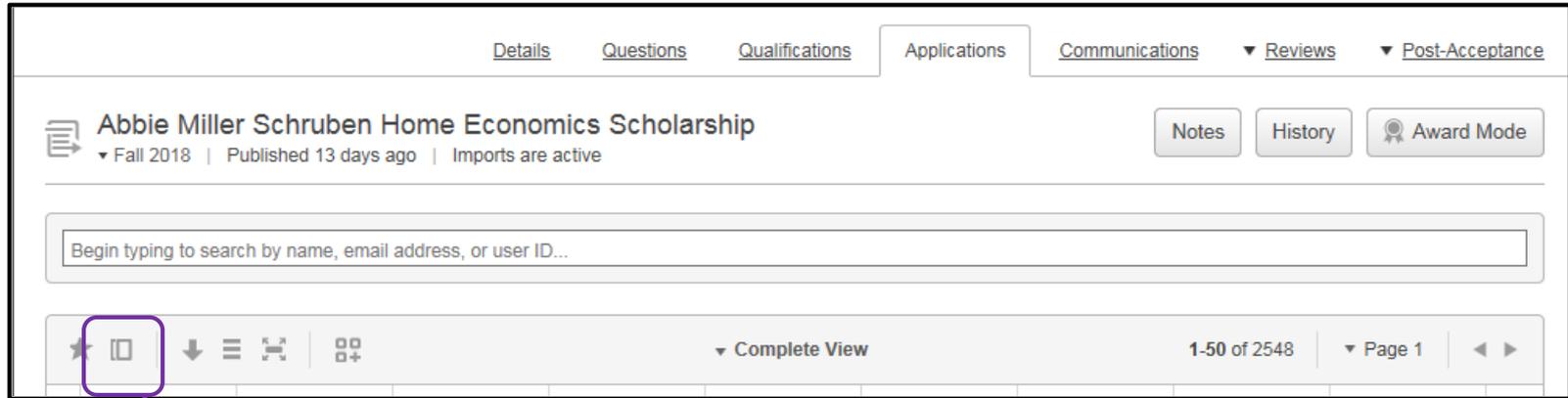
Step 1: Choose your broadest fund where the only criteria is for your college.
    This will provide all of your students in your program of study.

Step 2: Go to your applicant grid and create a new grid view.

Step 3: Create a new grid view:

This icon allows you to create a new grid view and name it whatever you choose. For this example we are going to name it Putnam as we are sorting on our Putnam recipients.

Step 4: Sorting and filtering your new grid:

This icon allows you to select your columns you want to view. From here you can select none to uncheck all columns and select only what you need
(make sure to include the column "Scholarship Award Code" in your selection.)
The window is very responsive and if you move your mouse off the window it will close.
Don't worry it keeps your selections and you can go back in and select more.

Step 5: Sort on Putnam – type in Putnam in the Scholarship Award Code column and enter
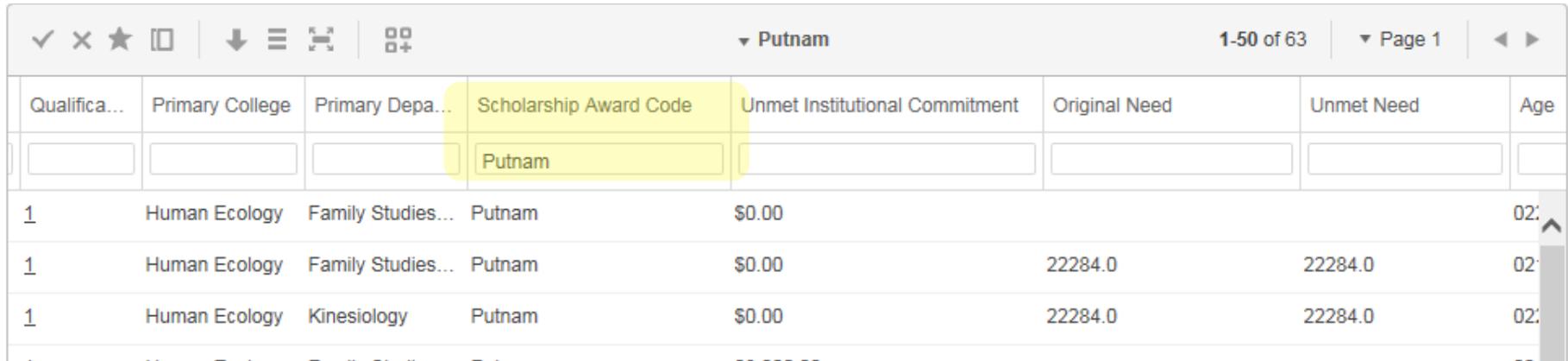
Qualifica...	Primary College	Primary Depa...	Scholarship Award Code	Unmet Institutional Commitment	Original Need	Unmet Need	Age
			Putnam				
1	Human Ecology	Family Studies...	Putnam	$0.00			02:
1	Human Ecology	Family Studies...	Putnam	$0.00	22284.0	22284.0	02:
1	Human Ecology	Kinesiology	Putnam	$0.00	22284.0	22284.0	02:

After sorting by Putnam's save your new grid view by clicking on the checkmark in the top left hand corner, it will turn green so you know it has been saved.
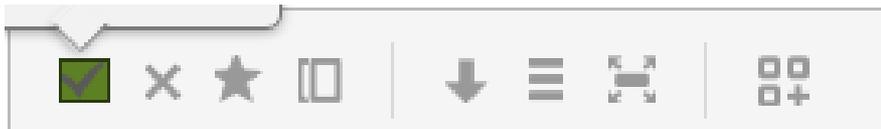
TIP: You can also click on the ⭐which will turn yellow. That makes this grid your default view.

Step 6: You can start awarding your Putnam scholars by clicking on Award Mode
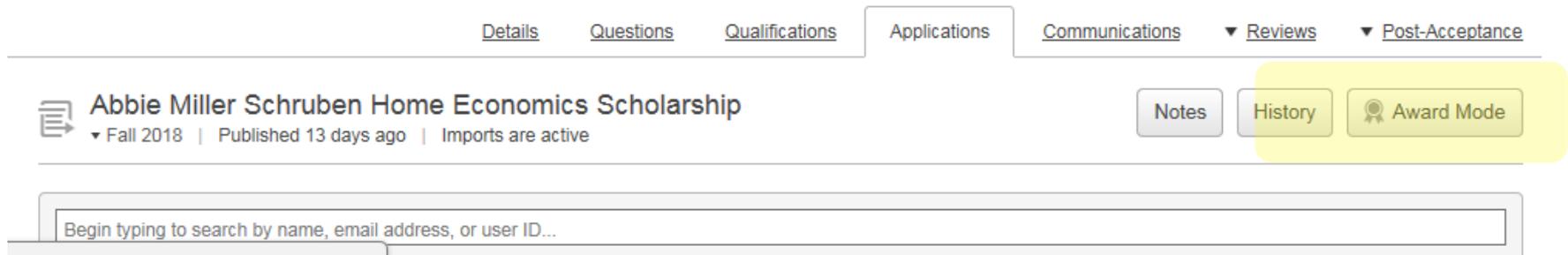
Details   Questions   Qualifications   Applications   Communications   ▾ Reviews   ▾ Post-Acceptance

Abbie Miller Schruben Home Economics Scholarship

▾ Fall 2018 | Published 13 days ago | Imports are active

Notes   History   Award Mode

Begin typing to search by name, email address, or user ID...

Step 7: Introducing the Applicant Centric Award View! This view lets you see each fund a Putnam student qualifies for.

Opportunity Type
All ▼

Scope
All ▼

Sort By
A-Z ▼

Categories
● All
○ Encumbered
○ Not Encumbered

View
☐ Only Qualified Applications
☐ Only Opportunities with Remaining Funds
☐ Active and Archived Applications

113 of 113 Applications   Hide Filters

Abbie Miller Schruben Home Economics Scholarship ⓘ   AUTOMATCH

2548 Qualified Applicants   1 of 1 Qualification Points
Award Amount Range: Any Amounts

Opportunity Information · View   **Application Information · View**

AWARD INFORMATION   REVIEWER SCORES

Opportunity Awards	9999	General Application	None
Committed Awards	0	Opportunity	None
Total Remaining Awards	9999	**Overall**	None
		Opportunity Range	None
		Median in Opportunity	None

FUND INFORMATION   QUALIFICATION POINTS

Opportunity Amount	$862.79	Highest in Opportunity
Committed Amount	$0.00	
Total Remaining Amount	$862.79	

First Name
[redacted]

Last Name
[redacted]

Student EMPID
000[redacted]

Primary College

ENCUMBERED FUNDS	$0.00
INSTITUTIONAL COMMITMENT	$0.00
MET COMMITMENT	$0.00
UNMET COMMITMENT	$0.00

Update Applications

Donor Intent is the most important consideration.

You can identify which funds this student may not be the best match for.
Do not make awarding decisions before viewing the MOU.

This fund has an applicant that is better qualified than the one you are awarding.

Andy and Cynthia Carswell Galyardt Family Scholarship

AUTOMATCH

30690 Qualified Applicants
Award Amount Range: Any Amounts

1 of 2 Qualification Points

Opportunity Information • View

AWARD INFORMATION

Opportunity Awards	1
Committed Awards	0
Total Remaining Awards	1

FUND INFORMATION

Opportunity Amount	$615.98
Committed Amount	$0.00
Total Remaining Amount	$615.98

SCOPE
Student Financial Assistance

Application Information • View

REVIEWER SCORES

General Application	None
Opportunity	None
Overall	None
Opportunity Range	None
Median in Opportunity	None

QUALIFICATION POINTS

Highest in Opportunity	

First Name

Last Name

Student EMPID

Primary College

Future Academic Level

Scholarship Award Code

Cumulative GPA UGRD
4

Leadership Index
None Given

General Application

Step 9: Choose a fund you want to award this student and select accepted in the dropdown box at the lower left, select your award period and enter in amount. With this view you can select funds that your Putnam Scholars qualify for and accept as many awards as you need to meet your schools Putnam Scholar commitment.

Ann English Syler and Robert T. Syler Human Ecology Scholarship - (i)   AUTOMATCH
Fall 2018

2548 Qualified Applicants   1 of 1 Qualification Points
Award Amount Range: Any Amounts

Opportunity Information • View   Application Information • View

AWARD INFORMATION   REVIEWER SCORES

Opportunity Awards   1   General Application   None
Committed Awards   0   Opportunity   None
Total Remaining Awards   1   Overall   None

                                         Opportunity Range   None
                                         Median in Opportunity   None

FUND INFORMATION   QUALIFICATION POINTS

Opportunity Amount   Select Award Period   portunity
Committed Amount
Total Remaining Amount   Fall 18

                            Spring 19
SCOPE
College of Human Ecology   Fall 18 / Spring 19

                            Summer 19

[Accepted   ▼]   [Fall 18   ▲]   [0.00]

Student EMPID

Primary College
Human Ecology

Future Academic Level
Senior

Scholarship Award Code
Putnam

Cumulative GPA UGRD
3.829

Leadership Index
00000

General Application

ENCUMBERED FUNDS $0.00

INSTITUTIONAL COMMITMENT $0.00
MET COMMITMENT $0.00

You can see the total of encumbered funds for this applicant here.